

## Information Security Policy

The Policy of Medhurst Communications is, on a continuing basis, to exercise due care and diligence to protect Information Systems from unauthorised access, use, disclosure, destruction, modification, disruption or distribution. This will ensure that confidentiality, integrity and availability of information is maintained between Medhurst, our clients and all interested parties.

Senior Management will ensure commitment to business, legal, regulatory, contractual security and applicable obligations. Risk Assessment against agreed criteria is continually undertaken.

The Senior Management Team bears the responsibility for establishing and maintaining the system and undertakes to ensure its integrity is maintained through instruction, policy and training of its staff and that each employee has a proper understanding of what is required of them.

Equally, every employee understands their personal responsibility to maintain this integrity.

Further, the Management will ensure any contractor employed for a particular function will meet the requirements specified and accept responsibility for their actions.

The company has a Policy of Continual Improvement and Objective setting in line with the ISO 27001:2017 Standard requirements.

Objectives and Targets are set to meet the requirements of this policy and are evaluated regularly at management reviews to enable continual improvement. The policy will be made available to interested parties as appropriate.

The Information Security Management System will be monitored regularly under the Management Team's ultimate responsibility with regular reporting of the status and effectiveness at all levels.

Signed:



Title:

DIRECTOR

Date: 22<sup>nd</sup> February 2018